

Access Directions

AD No.	Description of records	Duration of CPA Direction	Access Direction
1166	<p>Scope Legal records not relating to: children, utility assets, substantial ongoing agreements, NSW Registry of Births, Deaths and Marriages, NSW Ombudsman or court orders of suppression which override the closed period</p> <p>Reason for CPA direction</p> <ul style="list-style-type: none"> - Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies - Sensitive personal information - Disclosure would jeopardise the future provision of information 	75 years from close of matter	Closed
1167	<p>Scope Legal records for which a court order overrides the closed periods set out in the relevant access directions authorised by the Crown Solicitor's Office</p> <p>Reason for CPA direction Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies</p>	Period of the court order	Closed
1168	<p>Scope Legal records of the Registry of Births, Deaths and Marriages not relating to personal information</p>		Open

AD No.	Description of records	Duration of CPA Direction	Access Direction
1169	<p>Scope Legal records of the Registry of Births, Deaths and Marriages relating to personal information</p> <p>Reason for CPA direction</p> <ul style="list-style-type: none"> - Sensitive personal information - Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies - Disclosure would jeopardise the future provision of information 	100 years from close of matter	Closed
1170	<p>Scope Legal records relating to substantial agreements containing commercial in confidence material, which relates to the delivery, construction, commercial developments and activities (excluding records of the NSW Registry of Births Deaths and Marriages and NSW Ombudsman)</p> <p>Reason for CPA direction</p> <ul style="list-style-type: none"> - Public Safety - Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies 	30 years from expiry of agreement or 75 years, whichever is the longest	Closed
1171	<p>Scope Legal records relating to children (excluding records of the NSW Registry of Births Deaths and Marriages)</p> <p>Reason for CPA direction</p> <ul style="list-style-type: none"> - Sensitive personal information - Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies; disclosure would jeopardise the future provision of information 	100 years	Closed
1172	<p>Scope Legal records of the NSW Ombudsman not relating to children</p>		Open

AD No.	Description of records	Duration of CPA Direction	Access Direction
1173	<p>Scope Legal records relating to utility assets and related security issues which if publicly available may compromise public safety Includes substations, communications towers, correctional complexes, correctional centres and other places of detention</p> <p>Reason for CPA direction - Public Safety - Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies</p>	30 years after the utility it relates to ceases to operate or 75 years, whichever is the longest	Closed
1176	<p>Scope CSO commercialisation - records relating to the commercialisation of the Crown Solicitor's Office</p>		Open
1177	<p>Scope Organisation policies required under s.12 of the <i>Government Information (Public Access) Act 2009</i></p>		Early access Access available immediately
1178	<p>Scope Organisation policies not required under s.12 of the <i>Government Information (Public Access) Act 2009</i></p>		Open
1179	<p>Scope Staff personnel records excluding summary records such as history cards. Principal records covered by the direction are the personnel files of staff and those records identified for permanent retention in the GDA for personnel records</p> <p>Reason for CPA direction Records likely to contain sensitive personal information</p>	100 years from date of birth	Closed

AD No.	Description of records	Duration of CPA Direction	Access Direction
1180	Scope Staff summary records, including registers and history cards	50 years	Closed
	Reason for CPA direction Records likely to contain personal information		
1181	Scope Publications, publicity and educational material in all formats produced for external use		Early access Access available immediately
1182	Scope All records not covered by early access authorisations or closed to public access directions		Open
2061	Scope Legal records relating to Native Title protected by confidentiality agreements, orders or undertakings	Ongoing	Closed
	Reason for CPA direction Records contain: <ul style="list-style-type: none"> - Information provided under a confidentiality agreement, court order or undertaking to the court or other parties to which a legal obligation of confidentiality continues to apply. - Culturally sensitive information. - Restricted under Indigenous tradition. - Information the disclosure of which could jeopardise the future provision of information, including in native title proceedings. 		

AD No.	Description of records	Duration of CPA Direction	Access Direction
2767	<p>Scope All administrative staff and personnel related records (excluding staff personnel records and summary records such as history cards that are covered by AD1179 or AD1180).</p> <p>Reason for CPA decision - Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies. Sensitive personal information. Information which could have an adverse effect on the business affairs of an individual or organisation.</p>	75 years from close of file date	Closed
2768	<p>Scope Records relating to the administration of the NSW Crown Solicitors Office (CSO) created during the operation and management of a legal practice in a commercially competitive environment. (Excluding records specifically covered by other closed public access directions or early access directions).</p> <p>Reason for CPA Decision - Privileged information sensitive to the operation of the CSO within a commercially competitive environment. - Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies. - Sensitive commercial information including but not limited to tenders and marketing information, strategic management information, client information, financial information, and legal matter management information data. - Information the disclosure of which could jeopardise the future provision of information. - Internal publications relating to the operation of the CSO within a commercially competitive environment.</p> <p>Revoking Access Direction - AD1174 - AD1175</p>	50 years from close of file date	Closed

AD No.	Description of records	Duration of CPA Direction	Access Direction
2769	<p>Scope Crown Solicitor's Office Reference Collection (master copies) of both electronic and hard copies of Advice, Submissions, Opinions, Index Cards, Team Library Reference Collections, and other reference collections. (Excluding records covered by AD1169 and AD1171 and other closed public access directions or early access directions).</p> <p>Reason for CPA Decision</p> <ul style="list-style-type: none"> - Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies. - Information which is protected under secrecy or confidentiality provisions in other legislation. - Disclosure could jeopardise the future provision of information. - Information whose disclosure could compromise the security of the public office, an organisation or place regulated by the public office or any other public office or threatens the safety of any person. <p>Revoking Access Direction</p> <ul style="list-style-type: none"> - AD1164 - AD1165 	75 years from close of file date	Closed
2823	<p>Scope Records relating to the general administration of the NSW Crown Solicitors Office (CSO) created during the operation of the CSO. (Excluding records specifically covered by AD2768 and other closed public access directions or early access directions).</p> <p>Reason for CPA Decision</p> <ul style="list-style-type: none"> - Information which could have an adverse effect on the business affairs of an individual or organisation. - Sensitive personnel information. 	50 years from close of file date	Closed